

Public Document Pack



Chairman and Members of the
Licensing Committee.

Your contact: Peter Mannings
Extn: 2174
Date: 10 November 2015

cc. All other recipients of the
Licensing Committee agenda.

Dear Councillor,

LICENSING COMMITTEE – 19 NOVEMBER 2015

Please find attached the following report which was marked “to follow” on the agenda for the above meeting:

7. Report on Licensing Activity Quarters 2 and 3 of 2015 (Pages 3 – 16).

Please bring these papers with you to the meeting next Thursday.

Yours faithfully,

Peter Mannings
Democratic Services Officer
East Herts Council
peter.mannings@eastherts.gov.uk

MEETING : LICENSING COMMITTEE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : THURSDAY 19 NOVEMBER 2015
TIME : 7.00 PM

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EAST HERTS COUNCIL

LICENSING COMMITTEE – 19 NOVEMBER 2015

REPORT BY DIRECTOR OF NEIGHBOURHOOD SERVICES

LICENSING ACTIVITY – QUARTERS 2 AND 3 OF 2015

WARD(S) AFFECTED: ALL

Purpose/Summary of Report:

To update Members on activity in the licensing department re:

- Processing licences,
- Enforcement activity, and
- Other implementation of the Service Plan.

<u>RECOMMENDATION FOR LICENSING COMMITTEE: that</u>
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(A)	The report be received.
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1.0 Background

1.1 This report presents data by full quarters on processing and enforcement data, and Licensing Sub Committee involvement, on licences, notices, and permits, and applications including:

- Alcohol, entertainment, and late night refreshment licences under the Licensing Act 2003,
- Gaming under the Gambling Act 2005,
- Taxi drivers, vehicle proprietors and operators.

1.2 This report also records developments in the service that implement the Service Plan.

2.0 Report

2.1 See **Essential Reference Paper 'B'** for performance data for quarter 2 of 2015: 1 April – 30 June 2015. This contains the numbers of applications or notices received, and totals of current licences.

2.2 During this quarter the enforcement team have undertaken 95 actions which are divided between visits, inspections and investigations. These have been analysed further and are recorded as:

All complaints regarding taxis and premises have been fully investigated.

2.3 In respect of premises, the breaches of the licences have been addressed in accordance with our Licensing Enforcement Policy. Currently at the time of reporting there are 0 outstanding invoices. There have been 0 premises suspended and no premises licence revoked due to non payment of fees.

2.4 A significant part of the enforcement team's work is to ensure that all documentation for taxi drivers and vehicles are current and licenses are valid. During this quarter 33 letters were produced.

2.5 Under the licensing points system a total of 32 points have been issued to 16 licence holders. This is continuing to contribute to improvements in drivers and proprietors behaviour.

2.6 See **Essential Reference Paper 'C'** for performance data for quarter 3 of 2015: 1 July – 30 September 2015. This contains the numbers of applications or notices received, and totals of current licences.

2.7 During this quarter the enforcement team have undertaken 112 actions which are divided between visits, inspections and investigations. These have been analysed further and are recorded as:

- Gambling Premises visits 0
- Notice checks 19
- Invoice visits/chase ups 5
- House to House Collection complaints 0
- Taxi Camera Investigations 0
- TENS Complaints and Investigations 0

All complaints regarding taxis and premises have been fully investigated.

- 2.8 In respect of premises, the breaches of the licences have been addressed in accordance with our Licensing Enforcement Policy. Currently at the time of reporting there are 6 outstanding invoices. There have been 3 premises suspended and no premises licence revoked due to non-payment of fees.
- 2.9 A significant part of the enforcement team's work is to ensure that all documentation for taxi drivers and vehicles are current and licenses are valid. During this quarter 4 letters were produced.
- 2.10 Under the licensing points system a total of 8 points have been issued to 4 licence holders. This is continuing to contribute to improvements in drivers and proprietors behaviour.
- 3.0 Implications/Consultations
- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

Essential Reference Paper 'B' – Data.

Essential Reference Paper 'C' – Data.

Contact Member: Councillor G McAndrew, Executive Member for Environment and the Public Space.
graham.mcandrew@eastherts.gov.uk

Contact Officer: Brian Simmonds – Head of Community Safety and Health Services, Extn: 1498.
brian.simmonds@eastherts.gov.uk

Report Author: Robin Clark – Licensing Enforcement Manager, Extn: 1644.
robin.clark@eastherts.gov.uk

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ESSENTIAL REFERENCE PAPER 'A'

IMPLICATIONS/CONSULTATIONS:

Contribution to the Council's Corporate Priorities/ Objectives <i>(delete as appropriate):</i>	Promoting prosperity and well-being; providing access and opportunities <i>Enhance the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable.</i>
Consultation:	For information only, and no partner or external consultation has taken place.
Legal:	No issues identified by report author or contact Officer.
Financial:	No issues identified by report author or contact Officer.
Human Resource:	No issues identified by report author or contact Officer.
Risk Management:	No issues identified by report author or contact Officer.
Health and wellbeing – issues and impacts:	No issues identified by report author or contact Officer.

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ESSENTIAL REFERENCE PAPER 'B'

Q2 2015 – 01 April 2015 to 30 June 2015

Licensing Act 2003

Premises Licence	Totals
New	0
Variation	0
Minor Variation	0
Transfer of premises licence	2
Change of designated premises supervisor	22
Change of name and/or address	0
Cancelled/surrendered	1
Suspended	3
Other (Amendments, Renewal Fees)	16

Club Premises Certificates	Totals
New	0
Variation	0
Minor Variation	0
Transfer of premises licence	0
Change of designated premises supervisor	0
Change of name and/or address	0
Cancelled/surrendered	0
Suspended	0

Personal Alcohol Licences	Totals
New	26
Amendments (change of address etc)	24

Temporary Event Notices	Totals
TENs received	252
TENs withdrawn by premises user	9
Amended by premises user	0
Objections (Police or Environmental Health)	0

Gambling Act 2005

Club Machine Permits	0
Small Society Lotteries – New and Renewal	29
Other (fast track, amendment to permit etc)	1

Betting Premises Licence	0
Licensed Premises Gaming Machine Permit	2
Notification of Gaming Machines	1

Taxis

New Dual Drivers	5
Renewed Dual Drivers	52
Other (amendment to existing driver records etc)	3

New Private Hire Drivers	4
Renewed Private Hire Drivers	9
Cancelled/Surrendered/Lapsed	1
Other (amendment to existing driver records etc)	1

New Private Hire Operators	3
Renewed Private Hire Operators	6
Cancelled/Surrendered/Lapsed	0
Other (amendment, reissue of documents etc)	0

New Hackney Carriage Vehicles	5
Renewed Hackney Carriage Vehicles	49
Cancelled/Surrendered	2
Change of vehicle	9
Other (amendment, reissue of plate etc)	7

New Private Hire Vehicles	11
Renewed Private Hire Vehicles	22
Cancelled/Surrendered/Lapsed	0
Change of vehicle	1
Other (amendment, reissue of plate etc)	0

Total Numbers of Licensing Sub-Committee Hearings
Between 01 April 2015 and 30 June 2015

Premises Licences	0
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Total Numbers of Licences as at 30 September 2015

Premises Licences	666
Club Premises Certificates	50
Personal Licences	1646
Dual Driver	361
Hackney Carriage Vehicles	283
Private Hire Drivers	69
Private Hire Vehicles	71
Private Hire Operators	35

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ESSENTIAL REFERENCE PAPER 'C'

Q3 2015 – 01 July 2015 to 30 September 2015

Licensing Act 2003

Premises Licence	Totals
New	4
Variation	1
Minor Variation	1
Transfer of premises licence	2
Change of designated premises supervisor	7
Change of name and/or address	0
Cancelled/surrendered	6
Suspended	1
Other (Amendments, Renewal Fees)	27

Club Premises Certificates	Totals
New	1
Variation	0
Minor Variation	0
Transfer of premises licence	0
Change of designated premises supervisor	0
Change of name and/or address	0
Cancelled/surrendered	0
Suspended	0

Personal Alcohol Licences	Totals
New	28
Amendments (change of address etc)	23

Temporary Event Notices	Totals
TENs received	137
TENs withdrawn by premises user	4
Amended by premises user	0
Objections (Police or Environmental Health)	0

Gambling Act 2005

Club Machine Permits	0
Small Society Lotteries – New and Renewal	7
Other (fast track, amendment to permit etc)	1

Betting Premises Licence	0
Licensed Premises Gaming Machine Permit	1
Notification of Gaming Machines	0

Taxis

New Dual Drivers	4
Renewed Dual Drivers	71
Other (amendment to existing driver records etc)	9

New Private Hire Drivers	4
Renewed Private Hire Drivers	12
Cancelled/Surrendered/Lapsed	1
Other (amendment to existing driver records etc)	0

New Private Hire Operators	4
Renewed Private Hire Operators	6
Cancelled/Surrendered/Lapsed	2
Other (amendment, reissue of documents etc)	0

New Hackney Carriage Vehicles	4
Renewed Hackney Carriage Vehicles	62
Cancelled/Surrendered	5
Change of vehicle	14
Other (amendment, reissue of plate etc)	7

New Private Hire Vehicles	22
Renewed Private Hire Vehicles	29
Cancelled/Surrendered/Lapsed	7
Change of vehicle	2
Other (amendment, reissue of plate etc)	3

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